

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
January 13, 2020  
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:04 p.m. by President Gron.

Present: Monta Frazier, Gary Gron, Vern Jorck, Billie Whitted, Angie Wieneke, and Mike Wilkerson. Library staff: Jason Hatton, Director; Angela Eck, Assistant Director; Michelle Williams, Business Services Coordinator; Christina Kelley, Young Adult Services Manager; Mike McIver, attorney.

Absent: Brenda Tallent

Approval of Minutes

The minutes of the December 9, 2019 Executive Session and the December 9, 2019 board meeting were reviewed. Wilkerson moved and Whitted seconded approval of the December 9, 2019 Executive Session and the December 9, 2019 board meeting minutes as presented. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 980 through 1004 and Claims 1 through 68 in the amount of \$387,569.55 were reviewed. Hatton reminded the Board that the claim numbers reset at the beginning of each year. He made note of the following claims: Claim 986 is the transfer of \$50,000.00 to LIRF as budgeted. Claim 991 is the reimbursement of funds expended for the Talking Books program. This will be the final such claim as the State Library has discontinued the sub-regional service. Claim 3 is the annual fee to AVC, which is our accounting software, for maintenance, monitoring and service. Claim 30 is for the ValueLine database. Claim 34 is to Niche Academy, which is a service we use for tutorials and training. We are partnering with the Visitors Center to allow them to use the tutorials also for hospitality and training. Claim 46 to Thyssenkrup is for our annual inspection and maintenance for the elevator. Hatton also noted that Claims 13, 18, and 26 to various vendors are for furnishings, etc. for upgrades in the Children's area, and he encouraged everyone to stop in and take a look at the fresh updates. Wieneke moved and Whitted seconded approval to pay Claims 980 through 1004 and Claims 1 through 68 in the amount of \$387,569.55. Motion carried unanimously.

B. Approval of Treasurer's Bond. Hatton advised that the Treasurer's Bond in the amount of \$35,000.00 must be approved by the board each year and filed with the Records office. Wilkerson moved and Whitted seconded approval of the Treasurer's Bond as presented. Motion carried unanimously.

### Action Items

A. End of 2019 Transfers. Hatton reminded the Board that it is necessary to eliminate any negative balances in appropriations. Transfers within major budget categories can be made by motion. Transfers between major budget categories must be made through a resolution. The Motion to Transfer Funds within major categories in the amount of \$153,388.84 was reviewed. Jorck moved and Frazier seconded approval of the Motion to Transfer Funds totaling \$153,388.84 within major categories. Motion carried unanimously. Hatton reviewed the Resolution to Transfer Funds from Capital Outlays to Personal Services, Supplies, and Other Services and Charges totaling \$44,294.57. Jorck asked about the Water line item and Hatton explained that there has been issues and changes with meters. Jorck also had a question about the T1 line item. Hatton explained that we must budget for that line, but our grant from the Indiana State Library Tech fund has been sufficient to cover those expenses for at least the last two years. Wieneke moved and Whitted seconded approval of the Resolution to Transfer Funds totaling \$44,294.57 as presented. Resolution was approved unanimously.

B. Appointment of Board of Finance 2020. Wilkerson agreed to serve as President, and Gron, Jorck, and Whitted volunteered to serve as Members at Large to the Board of Finance. Board agreed unanimously to the members of the Board of Finance 2020.

### Reports

A. Christina Kelley, Young Adult Services Manager. Kelley gave a presentation on changes and innovations in the Teen/Young Adult area. She noted that there were recently two very nice articles in The Republic about the Teen area. A journalist from The Republic was on-site for interviews and photos. She felt it was excellent “third-hand” feedback from young adults who attend the programs and/or use the services provided.

Kelley talked about the Teen Advisory Board (TAB) and how their input is used in decision making for programming and collection choices. She also mentioned that a similar group, Tween Advisory Board (TWAB) has been established for slightly younger kids who aren't quite teens, but have basically outgrown the Children's area.

She reported on some new and recurring programs such as a “How-to” series and the Teen Book Club. She also talked about some adulting programs including arts & crafts programs and a sci-fi book club. She reported that now that the new website has launched, there are Teen and Tween pages, along with new pictures and new artwork. Gron asked about the book club and the process to be sure everyone interested has access to the books. Kelley responded that the library usually has access to multiple copies of a given title, through Main, Hope, Bookmobile, Hoopla and Overdrive. She added that for her “teen lit for adults” book club, many participants end up buying a copy of the book from various retailers. Whitted said that her daughter had visited the library and was very impressed with the updates in teen and children's and asked about patrons wanting to work here. Kelley answered that she had hired two staff members that started out on TAB.

### Public Comment – 10 minutes

None.

New Business

Jorck asked about the claim to Staublin and if it included work at the Hope Branch. Hatton answered that it did include work done at Hope to coordinate systems between Main and Hope.

Hatton told the Board that he would have annual statistics at the next Board meeting, February 10.

Hatton reported that the new app is up and running. It is differentiated from the old app by the new logo, and he urged all members to take a look at it.

Hatton advised the Board that he had contacted the Editor of The Republic regarding an article they ran under a “Local” heading about someone’s harsh feelings about the library and library policies. He reported that the issue was very quickly addressed by the paper with a correction/explanation on the paper’s website and in the physical paper to alert readers that the author of the column was not talking about BCPL.

Adjournment

There being no other business to come before the board, the meeting adjourned at 4:38 p.m.

Attested:

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Billie Whitted, Secretary

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Gary Gron, President