

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
September 16, 2019
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:01 p.m. by President Billie Whitted.

Present: Monta Frazier, Gary Gron, Vern Jorck, Brenda Tallent, Billie Whitted, Angie Wienke, and Mike Wilkerson. Library staff: Jason Hatton, Director; Angela Eck, Assistant Director; Michelle Williams, Business Services Coordinator; Mike McIver, attorney.

Absent: None

Approval of Minutes

The minutes of the August 12, 2019 Board meeting were reviewed. Gron moved and Tallent seconded approval of the August 12, 2019 Board meeting minutes as presented. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 636 through 730 in the amount of \$668,694.29 were reviewed. Hatton made note of the following claims: Claim 642 is the transfer of funds from TrustINdiana to our regular checking. Claims 650 and 651 are to Zeller Insurance for Vehicle and Workers Comp coverage. Claim 664 is to Capira to extend our current app another 90 days as we finalize details on the new app. Claim 679 to HK Auto/Truck Service is for service on the Book Express. Whitted asked about maintenance for the BookExpress and Hatton responded that we have a weekly schedule for winter maintenance. Claim 691 to Midwest Collaborative is for three public databases. Claim 696 to NuWav is for another database. Claim 703 to Repp & Mundt is for ongoing brick repair. Hatton reported that we have been very pleased with the work performed. Claim 709 to TumbleBooks is for an additional database. Jorck moved and Wilkerson seconded approval to pay Claims 636 through 730 in the amount of \$668,694.29. Motion carried unanimously.

B. CD at Old National Bank. Hatton reported that the CD we purchased in June has matured. Per State Board of Accounts guidelines, we have closed that CD and purchased a new CD in the amount of \$150,000.00. The accrued interest from the first CD was deposited into our account at the closing.

Action Items

A. Public Hearing on the 2020 Operating, Library Improvement Reserve Fund and Rainy Day Budgets. No one from the public was present. Hatton reported that the overall budget is \$4.6 million. He also reported that we do not have the tax rate yet for the budget.

B. No Smoking/Vaping Policy. Hatton presented the update smoking/vaping policy. McIver said that the City of Columbus ordinance had good language and there were good definitions that we could use. That ordinance did not cover issues that might occur at Hope Branch or on the Bookmobile. We also tracked the BCSC ordinance to address those similar issues. Frazier moved and Weinke seconded to adopt the No Smoking/Vaping policy as presented. Motion carried unanimously.

C. New Logo and Revised Mission Statement. Hatton showed the Board a PowerPoint presentation to reveal the new BCPL logo. The presentation addressed the thinking behind the logo, the history it represents, and the process involved in the design. There was discussion about the PowerPoint. Weinke said the Board members appreciated the presentation; that it is valuable to know the story behind the design. McIver added that the logo reminds him of the lamp on the plaza. Hatton also presented the new mission statement and tagline for BCPL, and discussed the many ways they would be used in conjunction with the logo, such as stationery, nametags, program flyers, etc. Gron asked what colors would be used. Hatton showed the palette and described how they would be used. Whitted asked about potential intellectual property issues. Hatton answered that the design company checked for copyright or trademark conflicts. Gron moved and Frazier seconded to approve and adopt the new logo, tagline and mission statement as presented. Motion carried unanimously.

Reports

A. New website. Hatton showed the Board a prototype for the new website. It is more versatile and user-friendly, and it incorporates the new logo design. Gron asked if the design was internal or if it had been subcontracted. Hatton answered that he and Tyler Munn had been doing most of the work in-house with assistance provided by Thirst design. Frazier asked when the new website would be ready to go. Hatton answered that we hope to have it done by Cleo Day, October 16.

Public Comment – 10 minutes

None.

New Business

Hatton showed the Board a copy of the book, *The Girl Who Drew Butterflies*, which is the book chosen as the Community Read for this year. Copies were purchased by our Friends Group and made available to our patrons. A sticker on the book tells the patrons to return the book after they've read it or pass it on to someone else to share.

Whitted reminded the Board of the next meeting date, October 14, and further, that we must have a quorum present to adopt the 2020 budget.

Hatton reiterated the date for the Cleo Day celebration, October 16. The celebration will be ongoing throughout the day, but from 6p – 9p, there will be cake, cookies, and games. There will also be special guest speakers, including elected officials, local dignitaries, former Director Beth Booth Poor, Director Jason Hatton, and others. We will also be unveiling the Cleo plaque during the celebration.

Hatton again reminded the Board of the need for a quorum at the next meeting, and asked if anyone had a conflict to please notify us as soon as possible.

Adjournment

There being no other business to come before the board, the meeting adjourned at 4:55 p.m.

Attested:

Gary Gron, Secretary

Billie Whitted, President