

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
February 13, 2023
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:01 p.m. by President Gron.

Present on site: Monta Frazier, Gary Gron, Laura Hack, Vern Jorck, Stephen Shipley, Billie Whitted, and Mike Wilkerson. Library staff: Jason Hatton, Director; Angela Eck, Assistant Director; Michelle Williams, Business Services Coordinator. Mike McIver, Attorney.

Present via Zoom: None

Absent: None

Approval of Minutes

The minutes of the January 16, 2023 meeting and Board of Finance meeting were reviewed. Jorck moved and Whitted seconded approval of the January 16, 2023 meeting minutes as presented. The Board was polled and all answered Aye. Motion carried unanimously. Wilkerson moved and Shipley seconded approval of the January 16, 2023 Board of Finance minutes as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 48 through 114 in the amount of \$278,774.96 were reviewed. Hatton made note of the following claims: Claim 77 to Lote4kids is a new database. Claim 79 to Headspace is a subscription for staff use. Claim 86 to J. Hatton is reimbursement for airfare for a conference. Claim 92 is for the ValueLine database. Claim 95 is for Niche Academy, which provides information and tutorials for staff and patron use. Claim 100 is for the Scholastic Teachables database. Claim 111 to Zeller for insurance. Shipley moved and Wilkerson seconded approval to pay Claims 48 through 114 in the amount of \$278,774.96. The Board was polled and all answered Aye. Motion carried unanimously.

Action Items

A. Resolution for Cancellation of Old Outstanding Warrants. We are required to cancel any warrants that are outstanding after two years. The money is to be added back into the operating fund. We are required to present a list of said warrants/checks. A list was presented showing warrant 17637 in the sum of \$766.85 for cancellation as of February 13, 2023. Whitted moved and Shipley seconded approval to cancel the outstanding warrant as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Reports

A. Director's Report.

1. We have received no new material reconsideration requests.

2. General reports:

a. Book Express – starting work in May 2023 to be completed in June 2023. Staff is participating in new name and new branding efforts.

b. Exhibit Columbus – Plaza design presentation on 2/25/2023.

c. Strategic Planning – MSS on site 2/27 – 2/28. Luncheon with Community Stakeholders on 2/28.

3. Teen Department Survey. We received 793 responses including 151 from teens.

4. The Indiana Room has been moved to the Mezzanine. That space will become the Teen area.

5. 2022 Statistics – Annual Report presented. Copies made available to all Board members.

6. Flooring project. A preliminary schedule/timeline was provided, beginning with the abatement of the tile, including moving furniture, shelving units, etc. from the area and removing the tile.

B. Architectural Archives. Archivist Tricia Gilson presented information regarding ongoing projects in their department. Gilson introduced Amber Passen, Digital Archivist, who spoke about the Digital Collections program. They reported on projects including North Christian Church, BCSC, and Access projects.

Public Comment – 3 minutes per speaker

One member of the community attended the meeting to express their thoughts and opinions regarding the library. Gron thanked them for their input.

New Business

A. Hatton reminded the Board that the March meeting is moved back one week to March 20 due to Spring Break.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 5:12 p.m.

Attested:

Laura Hack, Secretary

Gary Gron, President