

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
June 13, 2022  
Board Meeting 4:00 – 5:00 pm

Call to Order

The meeting was called to order at 4:01 p.m. by President Gron.

Present on site: Monta Frazier, Gary Gron, Laura Hack, Stephen Shipley, Billie Whitted, and Mike Wilkerson. Library staff: Jason Hatton, Director; Michelle Williams, Business Services Coordinator; Audrey Hood, Reference Services Manager. Mike McIver, Attorney.

Present via Zoom: None

Absent: Vern Jorck

Approval of Minutes

The minutes of the May 9, 2022 meeting were reviewed. Wilkerson moved and Shipley seconded approval of the May 9, 2022 meeting as presented. The Board was polled and all answered Aye. Motion carried unanimously.

Financial Report and Approval of Claims

A. Claims 315 through 391 in the amount of \$423,274.51 were reviewed. Hatton made note of the following claims: Claim 315 to Johnson-Witkemper for our Fine Arts policy. Claim 332 for ILF membership. Hatton pointed out Claim 336 for fuel. Whitted asked if the rising fuel costs would affect us. Hatton responded that we are currently in a good position, but that we would need to address those costs in the next budget cycle. Claim 367 out of LIRF to Louis Joyner as we continue to look at flooring options. Claim 376 to ProQuest is for our Newspaper.com database, which is paid out of the Rowell Memorial fund. Claim 378 paid out of LIRF to Repp & Mundt for Red Room renovations. Hack moved and Shipley seconded approval to pay Claims 315 through 391 in the amount of \$423,274.51. The Board was polled and all answered Aye. Motion carried unanimously.

Action Items

A. Sick and Vacation policy. Hatton reviewed the Sick and Vacation policy as previously presented at the April 2022 Board meeting. He said there were minor tweaks to the policy. He said offering paid sick and vacation leave recognizes the contributions of and shows appreciation to part-time employees. Whitted noted that it would be easier to follow the tables if they were laid out more consistently regarding the levels. Hatton said that could be edited. Gron asked if unused leave time is paid out if an employee terminates. Hatton answered that only vacation time is paid out, and that it is capped at each level. Whitted asked if it is specified that only vacation time is paid out at termination. Hatton answered that it is specified and that there is language regarding whether an employee is terminated for cause. Whitted moved to approve the Sick and Vacation Policy with the edits as suggested. Wilkerson seconded. The Board was polled and all answered Aye. Motion carried unanimously.

## Reports

A. Reference Services and Adult Programs – Audrey Hood. Hood reported that we resumed in-person programming earlier this year, although we have continued virtual programming as needed. She said we have already hosted two concerts in the Red Room as well as a discussion program. For the summer schedule, she said we will be featuring a concert series on the Plaza, resuming our adult craft night, and a Block Party in August organized by FCC and the Visitor's Center. For Fall, she said plans include a local author fair and something for Banned Books Week in September.

Hood reported that the Reference Department has been involved in service improvements, including Chromebooks and MiFi hotspots for checkout, which have been very popular. She said they are working on racial equity book club kits geared towards 18 – 25 year olds. She said they are working to improve visual guides for the Dewey Decimal system. She said they are also working on adult literacy kits and US Citizenship test preparation services. Gron asked if there are any programs to help seniors with e-resources. Hood answered that we offer drop-in service currently, to help on demand. She said we try to meet the needs as they appear. Patrons can also make an appointment for Book-a-librarian for 1:1 assistance.

Hood offered a status report on Summer Reading. She said it has been very successful so far, with 1652 registered – a 30% increase over last year. She said of that number, 316 are patrons over 18, meaning we are reaching adults with the program. She said we held two in-person kick-off events. The weather did not cooperate so most activities were moved inside, but we still had over 200 people at Main and 90 at Hope. She also reported that 125 people signed up for Summer Reading at the events, including FFY camp participants and Book Express patrons. She said our goal is 2000 participants. She reported that an upcoming event is the appearance of The Whalemobile – an interactive blowup whale to appear on the Plaza, weather permitting.

## Public Comment – 10 minutes

None.

## New Business

Hatton offered an update on the North Christian Church discussion. He said the church is in the process of decommissioning, which should be completed by mid-July. Gron asked if that meant they would have no expectation to continue to hold services. Hatton confirmed that was true.

Hatton reported that Margaret Sullivan would be in Columbus 6/16 – 6/17. He has arranged tours with the Visitor's Center, the Miller House and 301 Washington.

Hatton announced that next month's meeting on July 11 will be at the Annex at the Hope Branch.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 4:41 p.m.

Attested:

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Billie Whitted, Secretary

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Gary Gron, President